



Board of Trustees Meeting Minutes
Unitarian Universalist Congregation of Santa Rosa
19 March 2015

Members Present —Jeanie Bates (President), Marilyn Beckerbauer, Joe Como, Alan Proulx, Linda Stabler, Pamela Tennant

Members Not Present —Susan Bartholome (Vice President), Marge Wright

Quorum – Minimum six member quorum requirement met

Non-Members Present — Linda Balabanian (Treasurer), Reverend Chris Bell, Sibyl Day (Corporate Secretary), Terry Graham (Recording Secretary), John Jaffray

Meeting called to order at 6:32 p.m. by Board of Trustees (BOT) President, Jeanie Bates

Opening Words & Chalice Lighting — Reading by Reverend Chris: A selection from Psalm 24 from The Book of Psalms

Timekeeper Volunteer – Sibyl Day

Agenda Review — Eliminate from the 8:15 slot, “Request from Dungarvin...” and replace with “The Building Next Door”

Open Mic — (1) John Jaffrey distributed the minutes of the 3 March 2015 Operations Team meeting and an associated draft “Sunday Morning Hospitality Policy” dealing with the availability of beverages & snacks and disruptive behavior during the Sunday social hall activities. BOT members offered several suggestions. The intention is that BOT approve a policy at the April meeting. (2) John reminded the group about the “Thirsty for Justice” film and panel discussion scheduled for Sunday. (3) Jeanie proposed that Maureen Rumford be designated a UUA General Assembly (GA) delegate at the June 2015 assembly in Portland, Oregon. Motion to approve Maureen as a delegate by Joe, 2nd by Alan, passed unanimously, 6-0-0. (4) Reverend Chris informed the group that David Hope’s purse was recovered and that 2 accused individuals have been arrested. The contents were not recovered. Joe suggested that increased signage be posted reminding Sunday social hour participants to be mindful of their personal belongings.

Treasurer’s Report — Linda Balabanian, Treasurer – The year-to-date July – February (8 months) financial report:

Pledge Revenue through February is slightly ahead of budget, with the over-budget amount diminishing.

Sunday Basket is \$2.6K over budget; the same amount ahead since December. The over-budget amount built-up in the 1st 6-months has remained constant since the weekly share-the-basket policy has been in effect. Donations are on budget; an improvement over earlier months.

Glaser Center (GC) rental revenue was \$3.8K over budget for February and \$2K over budget for the 8-months. Booked rentals for March and April are \$3K over budget for that 2-month period.

Expenses—Total expenses are \$6K under budget but primarily due to timing. Many of the over/under budget expense items are primarily due to late/early timing. For this reason, the \$6K overstates the under budget condition. There are no areas of concern.

Net income is \$23K, \$37K over budget.

Cash is adequate for normal operations.

E-scrip revenue is under budget but starting to pick up. There is a 3 to 4 month lag between transactions and receipts. The effects of the earlier promotion of e-scrip are just beginning to be realized.

Proposed Fundraiser — *The Heart Soul of Baseball* with speaker, Marty Lurie is being rescheduled from April to August/September. Mary Wolfe has requested \$500 for speaker fee \$300-\$500 of additional expenses. The reschedule is to provide time for preparation: promotion materials, support personnel recruitment and ticket sales implementation.

BOT Approval of Fundraisers — Linda B. questioned whether BOT should approve all fundraisers. Fundraisers are now vetted through the GC Committee and the Financial Stewardship Team (FinStew). BOT members decided that approval will not be required.

Fundraising Committee — FinStew proposes formation of a FinStew subcommittee to provide guidance & oversight for those who are championing fundraisers.

Financial Stewardship Team is recruiting members for next fiscal year. There will be at least one member retiring. Linda requested candidate suggestions and recruitment assistance from BOT.

Endowment Distribution – Endowment Committee has no meeting scheduled prior to the June congregational meeting. BOT will have to make its proposal to the Committee at a special meeting.

Glaser Center (GC) Report — In addition to the financials from Linda B, Joe reported that actions have been taken to provide front door monitoring for weekends & to clarify that renters must obtain their own alcohol licenses.

Goal Groups — Facilities/Infrastructure – Pam Tennant deferred to the Visioning Group session to discuss facilities/infrastructure. **Vision Project** – Reverend Chris provided 2 handouts; (1) the notes from the Visioning Goal Group presentation on 15 March 2015 and (2) a draft Vision Statement which generally captures the specifics which have been generated from the survey, neighborhood meeting and the 15 March presentation. The Vision Committee will take the lead in defining plan specifics. **Community Support & Communication** – Arrangements being made for the All Congregation Activities Fair, 19 April. Jeanie is part of a task force to produce a “How-to-Guide”, a compilation of internal organizational responsibilities. Deborah Mason is planning a number of intergenerational activities, including a Parents’ Night Out and a weekday fellowship evening. Alan volunteered to represent BOT on a newly formed RE parent group to generate intergenerational programs.

Minister’s Report — The February 15 – March 17, 2015 minister’s report was briefly reviewed. The report chronicles Reverend Chris’ activities during that period. Reverend Chris had approximately 10 separate meetings with potentially new members, offered pastoral visits, continued instructing Scripture Studies, attended a number of internal meetings, including Committee on Shared Ministry, BOT, Last Pledge Drive, Worship Associates, Caring Team, Human Resources, Youth Group, and the Visioning Team . There were Holy Week services. We hired the new pianist, Tyler Johnson. Reverend Chris worked with CityZen, the County Supervisors re the Living Wage ordinance, UU Pacific Coast District board, UUA Congregational Life staff, UUA Appointments committee, and the Malibu Study Group.

BOT May Meeting — Meeting is moved from 21 May to 14 May to accommodate the FY15/16 budget process.

Building Next Door — Jan Hess and Rose St. John are forming an exploratory group to investigate potential use/acquisition of the building next door, south. Marilyn, Joe and Pam volunteered to join that group.

Membership Team Change —Sybil Hunt, Membership Team Chair has resigned because she feels that that team doesn’t need a chair.

Next BOT Meeting — The 16 April meeting will include next year’s new members. A pre-meeting at 5:30 p.m. will include all of next year’s board, for the purpose of electing FY15/16 officers.

Final reflections, questions, appreciations – Alan: appreciates everyone who administered & participated in the visioning process; Pam: delighted that the fiscal health of the GC has turned around & thank you to the GC Committee; Chris: Thank you Sadie & the choir for being UUCSR ambassadors, performing at Spring Lake Village, an Episcopal senior community; John: thank you for the music at the Nomadic Shelter at UUCSR; Chris: appreciate Jeanie who contributes so much to the congregation.

Closing Words — Marilyn read a selection from Rumi, “Guest House”

Meeting Adjourned at 8:40pm

Respectfully submitted -- Terry Graham